

Instructions for preparing a manuscript for the *Annals of the New York Academy of Sciences*

Manuscript format: Most up-to-date word-processing software is acceptable, such as Word, WordPerfect, or ClarisWorks. PC DOS, Windows, and Macintosh formats are acceptable. Please save your file in a PC format if you are working on a UNIX-based system. Manuscripts should also be saved with formatting intact. Rich-text formats are preferable. **Do not send manuscripts as PDFs or PostScript files, as these cannot be edited.**

- **Manuscripts should be 2,000–5,000 words, with an abstract of no more than 175 words (unreferenced), an introduction, a results/discussion section, 3-8 figures and/or tables (additional figures and/or tables can be submitted as supplementary material), and 75 references.**

The text elements should be ordered as follows:

Short Title: Should be no longer than 50 characters, including spaces

Full Title: Article Title no longer than 15 words

Authors' names: Placement should be in the order they will appear in print.

Author's affiliations: Should be keyed to names with superscript, lowercase italic letters.

Corresponding author's contact information: Provided in a separate paragraph giving a complete mailing address, phone, fax, and e-mail information for the corresponding author; if a corresponding author is not specified, the first author will be assumed to be the corresponding author.

Key words: provide a list of 4-6 keywords separated by semicolons

Abstract: Should be no longer than 175 words.

Text: Do not incorporate tables, illustrations, figure legends, or footnotes within the main stream of text.

References: Include only those references that are actually cited in your manuscript and cite all references in the text; **no more than 75 references.**

References should be cited in the text in numerical order as superscript numbers. Reference numbers come immediately after punctuation marks (including : ; " ? !), with no intervening space, but should fall within closing brackets, braces, or parentheses. If your software does not set superscript numbers, key reference numbers with ;s, for example, ;s2;s4 would be 24 for reference number 24.

Please check our Reference Paradigms as provided in the Authors Guidelines on our Web site by going to: http://www.nyas.org/annals/guidelines_paradigms.asp

Figure legends: Should be provided at the end of the manuscript.

Footnotes and Endnotes: Do not use the automatic footnote function of the software. Simply key in the footnotes at the end, and indicate in the text where they should be flagged. Do not use superscript Arabic numerals for footnotes, as these are reserved for references. Use lower-case italic letters in superscript.

Submit the following elements as additional files:

Tables: Should be sent as Word or other editable files. Excel files are incompatible with the typesetting software.

Figures: All figure art should be submitted as individual files separate from the manuscript. Please also be aware that **we do not accept** figures in Word, JPEG, PDF, CorelDraw, Excel, or PowerPoint formats. We need individual files for each piece of art separate from the manuscript.

- **We can only accept TIFF (Tagged Image File Format) or EPS (Encapsulated PostScript) files in PC or Macintosh format, preferably from PhotoShop or Illustrator software. We cannot accept PDF, Excel, JPEG, Freehand, Canvas, PowerPoint, CorelDRAW or MacDrawPro files; such files must be converted to TIFF or EPS files. Figures should not be embedded in Word files.**
- **Resolution must be 300 dpi for photographs and 600 dpi for line illustrations (all components of an individual figure must be at the correct resolution; for example, “grouped” objects at low resolution will not publish clearly).**
- **Figures should be at a width of 3–4 inches (7.6–10.1 cm)**
- **Lettering should be in a clear, sans-serif typeface (either Helvetica or Arial); the same typeface and font size should be used for all figures in a paper. Use Symbol font for Greek letters.**
- **Figures should be on a white background, and should avoid excessive boxing; pixilated computer drawings are not acceptable.**

If you have any questions, please refer to the author guidelines at:

<http://www.nyas.org/annals/guidelines.asp#figures><<http://www.nyas.org/annals/guidelines.asp#figures>>

Competing Interests Statement and **Copyright Transfer Agreement** forms should be signed and submitted with the manuscript.

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